



INTERNAL QUALITY ASSURANCE CELL
F.A. Ahmed College, Garoimari
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137
Website: www.faacollege.org:: E-mail:faacollege1984@gmail.com

Action Taken Reports of IQAC Meetings
Session: 2017-18



Meeting on dated: 25-06-2017

Resolutions	Action Taken
<p><u>Resolution No. 1:</u> The IQAC discusses on arranging department-wise educational tour and field based study. After a thorough discussion, it is resolved that all the department should arrange educational tour each year conveniently. Provided that in case of department having less number of students, they may arrange the same in collaboration with some other departments.</p>	<p>a) All the Departments are instructed to accomplish departmental educational tour compulsorily. Department with less number of students are instructed to do the same in collaboration with other departments</p>
<p><u>Resolution No. 2:</u> The house resolves to constitute NSS Unit at the College. Abdul Karim Al-Aman, Assistant Professor in the Department of Hindi may be projected for the same considering his expertise in the field. However, it is further resolved to hold a meeting with difference Cells of the College to activate the Cells with activities/functioning and documentation.</p>	<p>a) Abdul Karim Al-Aman is appointed as the instructor of NSS Unit of the College. He is authorised to constitute the full-fledged committee conveniently in the later stage.</p>


Chairman
Internal Quality Assurance Cell
F.A. Ahmed College, Garoimari
Date.....


Co-ordinator
Internal Quality Assurance Cell
F.A. Ahmed College, Garoimari
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Action Taken Reports of IQAC Meetings
Session: 2017-18



Meeting on dated: 01-08-2017

Resolution	Action Taken
Resolution No. 1: The house discusses on academic matter of the College. After a deliberate discussion, the house resolves to form an academic committee to review the academic matters of the College.	a) Academic Committee is formed and instructed to do necessary action.
Resolution No. 2: The IQAC discusses on initiation of Best Practice in the College. After a prolonged discussion, it is resolved to invest services of the College family for the up-liftmen children of the locality who are very vulnerable and victimized several times. In this regard, some collaborative work may done with neighboring schools. NGOs etc. The IQAC coordinator is authorized in this regard to proceed the work.	b) A MoU is signed with an NGO named Luit Paria Maina Parijat, Goroimari on dated 10/01/2018 to invest services for the Children of Goroimari locality.
<u>Resolution No. 3:</u> The houses discusses on preparing a Strategic Plan for the College which is handed over to the Coordinator of IQAC. The planning will be for the session of 2017-22. At last, the Chairperson of the IQAC emphasizes on execution of resolutions adopted in the meeting and concludes the	c) Strategic Plan is prepared.



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Action Taken Reports of IQAC Meetings
Session: 2017-18



Meeting on dated: 10-02-2018

Resolution	Action Taken
Resolution 1: The house discusses on the matter of NAAC assessment and accreditation. As the College family is in infant stage in this matter, so the IQAC resolves to organize a NAAC awareness programme in the College inviting an experience resource person in this field.	a) A NAAC awareness Programme is organized by the IQAC of the College on 28/04/2018 in presence of D. Chakroborty, IQAC Coordinator cum Associate Professor of BPC College Nagarbera as a resource person
Resolution 2: The IQAC resolves to take necessary initiatives regarding village visiting, Plantation drive, cleaning drive etc. through the College NSS Unit.	b) NSS starts undergoing different in and out campus programmes with documentation.
Resolution 3: The house resolves to supply feedback form to the individual HoDs of the College for collecting feedback from the students of the end semester on teaching learning and evaluation process.	c) Feedback forms are supplied to the departments
Resolution 4: The IQAC resolves to allocate the responsibility of celebrating different special days (national as well as international) of the year aiming to make cells more responsive and programme a grand success. The Cells will try to let the	d) Cells starts observing different days.

stakeholders aware of the significance of such days with proper proceeding and documentation. Also the IQAC decides to organize the celebration of the special days under the aegis of different cells as mentioned in table given bellow:


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Action Taken Reports of IQAC Meetings
Session: 2017-18



Meeting on dated: 09-06-2018

Resolution	Action Taken
Resolution 1: The IQAC of the College discusses on the need of some basic requirements of the IQAC room for its smooth functioning. After a prolonged discussion on the matter, resolves to prepare and submit to the Principal i/c a list of minimum requirements for IQAC room.	a) The list is prepared and submitted to the Principal i/c of the College.
Resolution 2: The house realizes about greening the College premises and unanimously resolves that we should go for plantation within the College boundary. It should be accomplished as soon as possible.	b) Plantation Programme is done within the College premises.


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