



**INTERNAL QUALITY ASSURANCE CELL**  
**F.A. Ahmed College, Garoimari**  
**P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137**  
**Website: www.facollege.org:: E-mail: faacollege1984@gmail.com**

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**Action Taken Reports of IQAC Meetings**



<b>Resolution</b>	<b>Action Taken</b>
<b>Resolution 1:</b> The IQAC discusses on the matter upcoming admission for the session 2020-21. After a prolonged discussion, resolves to take initiatives to complete the upcoming Admission process in online mode by following all the Covid related Protocol. Also, the house decides to form an Admission Committee under the convenership of Dr. Shaikh Fokor Uddin Ali Ahmed and he is directed to develop all website related technology for successful completion of the Admission process.	a) An admission Committee has been constituted under the Convenership of Dr. Shaikh Fokor Uddin Ali Ahmed. The Committee completes the Online Admission Process for the Session 2020-21 successfully by maintaining all the rules and regulation, transparently and covid protocol.
<b>Resolution 2:</b> The house also decides to take initiatives for holding all the academic related activities for the students in online mode.	b) HoD's and faculties are encouraged to take the initiatives for enhancing academic related matters of Students through Zoom Meeting, Whatsapp Group, Telephone etc.

  
Chairman  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....

  
Co-ordinator  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....



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**Action Taken Reports of IQAC**



<b>Resolution</b>	<b>Action Taken</b>
<b>Resolution 1:</b> The house discusses on the present status of course and curriculum completed by each department along with various issues related to the academic matter and resolves to accelerate the functioning of individual departments regarding various departmental activities and documentation.	a) A meeting of HoDs is arranged and discussed on the course curriculum of each department.
<b>Resolution 2:</b> The house resolves to take necessary steps to increase the attendance of students and to follow strictly the attendance rule as per the parent University.	b) Notified to the students to be regular in the class.

  
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**Action Taken Reports of IQAC**



**Meeting on dated: 04-12-2020**

<b>Resolution</b>	<b>Action Taken</b>
<b>Resolution 1:</b> The IQAC discusses on the letter issued by DHE, Assam on dated 17-11-2020 regarding adoption of immediate measure for NAAC Assessment and Accreditation. After a prolonged discussion, the house takes the matter seriously and resolves to take immediate preparation for the same as soon as possible.	a) A staff meeting is convened and instructed all the HoDs for taking necessary initiatives for NAAC preparation. However, Co-ordinators of different Cells are also instructed to undertake the responsibility of own activities.
<b>Resolution 2:</b> The IQAC resolves to hold a joint meeting with the Co-ordinators of different Cells of the College aiming to accelerate their activities.	

  
Chairman  
Internal Quality Assurance Cell  
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Date.....

  
Co-ordinator  
Internal Quality Assurance Cell  
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Date.....



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### Action Taken Reports of IQAC



**Meeting on dated: 05-02-2021**

<b>Resolution</b>	<b>Action Taken</b>
<b>Resolution 1:</b> The IQAC discusses on the matter of NAAC preparation and directs to IQAC Co-ordinator to for formalities of undergoing NAAC preparation.	a) The house forms the Criteria-wise sub-committees and organized a Motivational Programme on Dated 03-13-2021 by inviting Dr. Gajendra Adhikary, Retd. Principal of D.K. Girls College, Mirza and Dr. Bibhuti Bhushan Panda, Principal of B. P. C. College, Nagarbera as Hon'ble Resources person.
<b>Resolution 2:</b> The house resolves to organize a Career Development Programme by ICA Infotech, Panbazar, Guwahati in collaboration with IQAC on 09-02-2021 in the College premises focusing on the theme "make your career as your choice".	b) A career development programme has been organized on 09-02-2021 in the College premises in collaboration with ICA Infotech, Panbazar, Guwahati to enlightened our students in career related matter.
<b>Resolution 3:</b> The house insisted on the matter of organization of departmental, National/International level Seminars, conference in the	c) The IQAC resolves to submit a Proposal by seeking fund to ICSSR, New Delhi to organize a National Seminar by IQAC of the College in Collaboration with

<p>College. After a prolonged discussion, the house resolves to convene a National Seminar under the aegis of IQAC and the house decides to submit a proposal to ICSSR, New Delhi seeking fund for organization of a National Level Seminar.</p>	<p>Livestock Research Station, (Assam Agricultural University), Mandira.</p>
<p><b>Resolution-4:</b> The house discusses on the matter of reorganizing the interrupted ICSSR sponsored national seminar. The resolved that the date of the seminar may be fixed on 18<sup>th</sup> &amp; 19<sup>th</sup> March/2021. In doing so, the national seminar convener is authorized to go for all the formalities for COVID-19 situation.</p>	<p>The ICSSR sponsored national seminar is convened on 18<sup>th</sup> &amp; 19<sup>th</sup> 2021.</p>

  
 Chairman  
 Internal Quality Assurance Cell  
 F.A. Ahmed College, Garoimari  
 Date.....

  
 Co-ordinator  
 Internal Quality Assurance Cell  
 F.A. Ahmed College, Garoimari  
 Date.....